



Hinckley & Bosworth  
Borough Council

*A Borough to be proud of*

# **Overview and Scrutiny Work Programme 2017/2018**

**JUNE 2017**

## SCRUTINY COMMISSION

Date	Issue	Reason	Outcomes	Lead Officer	Supports corporate aims
15 June 2017	Community Safety Partnership	Six monthly update	Ensure effective operation of partnership and monitor local policing provision	Sharon Stacey	1
15 June 2017	Planning appeals update	Six monthly update	Monitor performance in relation to planning decisions	Nic Thomas	3
15 June 2017	Review of Constitution	Scrutiny of re-written Constitution prior to Council decision	Ensure governance arrangements are robust and members understand the objectives and content	Rebecca Owen	All
10 August 2017	Air quality management	Request of Commission	Ensure monitoring of air quality	Simon Smith	1, 2
10 August 2017	Special Expenses Area (Scrutiny review)	To review the role and purpose of the special expenses area and Hinckley Area Committee	Ensure the roles and responsibilities of the committee are appropriate		2
10 August 2017	Developing Communities Fund – allocation of grants	To review grant applications	Recommendation to Senior Leadership Team	Caroline Roffey	2, 3
10 August 2017	Libraries (Scrutiny review)	Request of commission	Awareness of library provision across borough		2
10 August 2017	Update on car parking in Hinckley town centre, and car parks study	Request of Commission to follow up previous discussion	Ensure adequate provision and value for money	Caroline Roffey	2
10 August 2017	Changes to parking Order	Scrutiny prior to Council decision	Recommendation to Council	Caroline Roffey	2
23 November 2017	Affordable Housing delivery	Annual progress report	Monitor delivery of affordable housing	Nic Thomas	1, 3

<b>Date</b>	<b>Issue</b>	<b>Reason</b>	<b>Outcomes</b>	<b>Lead Officer</b>	<b>Supports corporate aims</b>
23 November 2017	Libraries in Hinckley & Bosworth (scrutiny review)	Request of Commission to review library provision	Evaluate library provision across borough and support provided or required		1
23 November 2017	Planning appeals update	Six monthly update	Monitor performance in relation to planning decisions	Nic Thomas	3
1 February 2018	Budget				
22 March 2018	Parish & Community Initiative Fund	Annual report	Recommendations to SLB	Caroline Roffey	All
	Section 106 contributions update	Annual update	Ensure money is being allocated and used	Nic Thomas	All
24 May 2018	Planning appeals update	Six monthly update	Monitor performance in relation to planning decisions	Nic Thomas	3
19 July 2018	Community Safety Partnership	Six monthly update	Ensure effective operation of partnership and monitor local policing provision	Sharon Stacey	1, 2
13 September 2018					
8 November 2018	Affordable housing delivery update	Update on delivery against requirements	Information	Nic Thomas	1, 3
	Planning appeals update	Six monthly update	Monitor performance in relation to planning decisions	Nic Thomas	3

## FINANCE & PERFORMANCE SCRUTINY

Date	Issue	Reason	Outcomes	Lead Officer	Supports corporate aims
17 July 2017	Performance & risk end of year 2016/17	To monitor performance in-year	Identify improvements	Cal Bellavia	All
17 July 2017	Revenue & capital outturn quarter 1 2017/18	Monitor budgets and capital programme	Ensure effective use of resources	Ashley Wilson	All
17 July 2017	Aged debts quarter 1 2017/18	Monitor levels of debt	Ensure recovery processes are robust	Ashley Wilson	3
17 July 2017	Business rates retention year end 2016/17	Monitor levels of retention and pooling arrangements	Ensure appropriate arrangements and value for money	Ashley Wilson	3
17 July 2017	Treasury management quarter 1 2017/18	Inform of treasury management activity	Ensure compliance with policy	Ashley Wilson	3
25 September 2017	Frontline service review – Housing	Programme of performance reviews	Monitor performance	Sharon Stacey	All
25 September 2017	Performance & risk quarter 1 2017/18	To monitor performance in-year	Identify improvements	Cal Bellavia	All
25 September 2017	Business rates retention quarter 1 2017/18	Monitor levels of retention and pooling arrangements	Ensure appropriate arrangements and value for money	Ashley Wilson	3
6 November 2017	Frontline service review – Planning	Programme of performance reviews	Monitor performance	Nic Thomas	All
6 November 2017	Revenue & capital outturn quarter 2 2017/18	Monitor budgets and capital programme	Ensure effective use of resources	Ashley Wilson	All
6 November 2017	Aged debts quarter 2 2017/18	Monitor levels of debt	Ensure recovery processes are robust	Ashley Wilson	3
6 November 2017	Business rates retention quarter 2 2017/18	Monitor levels of retention and pooling arrangements	Ensure appropriate arrangements and value for money	Ashley Wilson	3
6 November 2017	Customer Services – 6 month progress update	Monitor performance in relation to call waiting times/calls lost and face	Ensure performance is maintained	Julie Stay	2

Date	Issue	Reason	Outcomes	Lead Officer	Supports corporate aims
		to face enquiries			
29 January 2018	Frontline service review – Environmental Health	Programme of performance reviews	Monitor performance	Rob Parkinson	All
29 January 2018	Performance & risk quarter 2 2017/18	To monitor performance in-year	Identify improvements	Cal Bellavia	All
29 January 2018	Treasury management quarter 2 2017/18	Inform of treasury management activity	Ensure compliance with policy	Ashley Wilson	3
29 January 2018	Business rates retention quarter 2 2017/18	Monitor levels of retention and pooling arrangements	Ensure appropriate arrangements and value for money	Ashley Wilson	3
29 January 2018	Aged debts quarter 3 2017/18	Monitor levels of debt	Ensure recovery processes are robust	Ashley Wilson	3
19 March 2018	Performance & risk quarter 3 2017/18	To monitor performance in-year	Identify improvements	Cal Bellavia	All
19 March 2018	Business rates retention quarter 3 2017/18	Monitor levels of retention and pooling arrangements	Ensure appropriate arrangements and value for money	Ashley Wilson	3
21 May 2018	Aged debts quarter 4 2017/18	Monitor levels of debt	Ensure recovery processes are robust	Ashley Wilson	3
21 May 2018	Treasury management quarter 4 2017/18	Inform of treasury management activity	Ensure compliance with policy	Ashley Wilson	3
16 July 2018	Performance & risk year end 2017/18	To monitor performance in-year	Identify improvements	Cal Bellavia	All
16 July 2018	Business rates retention quarter 4 2017/18	Monitor levels of retention and pooling arrangements	Ensure appropriate arrangements and value for money	Ashley Wilson	3
10 September 2018					
5 November 2018					

### To programme

Living / minimum wage (SC)

Housing & Planning Act (SC)

Standard of housing in the borough (SC)

Flytipping (SC)

Powers to require tenants to maintain their property (SC)

### Key to corporate aims

1 – People

2 – Places

3 – Prosperity